

THE KERAVA NATIONAL GROUND RULES 2018

The following rules & instructions have been designed so everyone knows how to use the club house responsibly, and that all can enjoy using our fantastic facility together.

NOTICE TO ALL PEOPLE USING OR VISITING KNCG:

1. UMPIRE COATS USED FOR MATCHES MUST BE RETURNED TO THE SCORER'S ROOM, ON THE HOOKS THEY WERE HANGING FROM; THE JACKETS ARE NOT TO BE USED FOR ANYTHING ELSE THAN UMPIRING
2. EVERYONE IS EXPECTED TO REMOVE SHOES WHEN ENTERING THE LOUNGE
3. **NO SMOKING** - KNCG HAS **ONLY** ONE PLACE ALLOWED FOR SMOKING; THERE ARE TWO LARGE OUTDOOR CIGARETTE ASHTRAYS LOCATED BEFORE THE MAIN ENTRANCE TO THE CLUBHOUSE. OTHERWISE THE WHOLE CLUBHOUSE & GROUNDS ARE STRICTLY NON-SMOKING
4. ANY UNAUTHORISED OR UNRESERVED USE OF THE FACILITIES WILL RESULT IN A 150€ FINE FOR THE CLUB CONCERNED

ON MATCH DAY THE **HOME** TEAM (captain) IS RESPONSIBLE FOR ALL OF THE BELOW, EXCEPT THAT THE AWAY TEAM CLEANS THE AWAY CHANGING ROOM:

➤ OPENING & CLOSING THE CLUBHOUSE

- ✓ The **SCORER'S ROOM** door electronic lock is opened by a phone call from selected people (separate instruction given to clubs); **DO NOT** open the door if you do not have the security alarm code! The **HOME** club will be invoiced ~110€ for any Securitas call out due to non-observation of this guideline
- ✓ The **Securitas alarm** must then be disabled, then re-set again after the match is finished and clubhouse cleaned up (all other ***doors must be checked/locked*** first **before** the alarm is re-set)
- ✓ The clubhouse master key is attached to a mini cricket bat hanging on the coat hook to the left when you open the door
- ✓ After each game, once all other clubhouse doors are locked, the master key must be returned to the same coat hook next to the door and the door closed properly.

➤ SCORER'S & UMPIRE'S ROOM

- ✓ Other than opening the door before the start of the match, **players & spectators/guests** should not have any business in this room, unless for scoring purposes
- ✓ No other match equipment is kept in this room, other than spare stumps in the case that one of the match stump/s are broken during play
- ✓ This room should be cleaned up (floor brushed) and bins emptied after use
- ✓ **Windows and blinds must be closed after each game!**

➤ CHANGING ROOMS

- ✓ League match general equipment (=stumps & bails, inner-ring markers, umpire's equipment etc.) are found **ALWAYS** from the **HOME** changing room and must be returned there after each match
- ✓ In accordance with the league programme, the **HOME** team uses the 'KOTI/HOME'-changing room and away team uses the 'VIERAS/AWAY'-changing room
- ✓ **Changing rooms must be left clean and tidy after use:**
 - RUBBISH must be taken outside to the dustbin shelter in the back yard; make sure you replace a new waste bag from the roll of bags in the base of the dustbin
 - The FLOOR must be brushed clean
- ✓ SHOWER AREA must be dried with the mop/squeegee, **WINDOWS MUST BE CLOSED!**
 - WC bowls and basins must be left clean & tidy
 - Due to limited space, personal or club kit **MUST NOT BE LEFT** in the changing room.

➤ TERRACE, LOUNGE & KITCHEN

- ✓ The TERRACE must be left as found, with chairs stacked and umbrellas closed/tied up
- ✓ FOR LEAGUE GAMES **CLUBS ARE TO BRING THEIR OWN DISPOSABLE PLATES, CUPS, KNIVES & FORKS**
- ✓ Should clubhouse pots & pans be used, then they are to be washed and returned after use to the place in the cupboard/drawers they were taken from
- ✓ **The top half of the white fridge** next to the door can be used by teams/clubs during league matches; this must be emptied after each match, so the next teams can use it when they arrive
- ✓ All areas must be left tidy after use:
 - RUBBISH must be taken out to the dustbin in the back yard; make sure you replace a new waste bag from the roll of bags in the base of the dustbin
 - The FLOOR must be brushed clean and as necessary (=if it is dirty) then mopped (not soaked)
 - WC bowls and basins must be left clean & tidy (no stains please!!)
- ✓ **WINDOWS & BLINDS MUST BE CLOSED AFTER USE!**

➤ STORAGE/GROUNDWORK ROOM

- ✓ This room is **NOT** in general use! Kit must not be left in the room nor should you have any reason to enter, as all general game equipment will be held in the **HOME TEAM** changing room.

➤ DRIVING/PARKING

- ✓ All car drivers are asked to strictly follow the **30 KM/H** speed limit in the roads leading to the ground (i.e. after the lights/Neste station)
- ✓ No parking is permitted next to the clubhouse, in the car park area only

If the rules are broken it will result in the club in question being fined/banned from using the club house & cricket ground (e.g. 100€ if the clubhouse is not cleaned or if cigarette butts are left on the ground after your HOME team match – so make sure all your players know).