



## CricHQ Administrator, Finland

### Job Description

Cricket Finland is the sporting body governing cricket in Finland and is recognised by the Finnish Olympic Committee and the International Cricket Council (ICC). Cricket Finland is responsible for overseeing and developing cricket in Finland, with responsibility for the national cricket team, cricket competitions played in Finland and the development of cricket at large in Finland.

Cricket Finland has a working partnership with CricHQ for all its scoring requirements as well in the organisation of Cricket Finland's competitions. Cricket Finland is looking for a CricHQ administrator to manage and administer Cricket Finland's competitions within CricHQ and to join its League-Sub Committee.

To ensure success in this role, Cricket Finland is looking for someone that has worked with CricHQ before and has a good understanding of CricHQ through scoring and administering a team or other competitions.

The request is for a volunteer who loves the game of cricket in general, specifically in scoring, cricket administration and the use of technology to enhance these aspects.

### Tasks

- Liaise with Cricket Finland clubs to ensure compliance of Cricket Finland CricHQ competition regulations.
- Administering Cricket Finland competitions by performing the following:
  - Creating competitions and organising the competitions within CricHQ
  - Reviewing match scorecards and reviewing for compliance with league regulations
  - Administering captain and umpire reports
  - Reporting club, team and individual performances registered in CricHQ to relevant parties
  - Assigning officials, umpires and scorers to fixtures
- Match scheduling through the CricHQ fixture generator in consultation with the LSC Chairman for Cricket Finland competitions and other sanctioned tournaments
- Working with clubs through training sessions to improve CricHQ knowledge within the cricketing community
- Troubleshooting for clubs in case of in-match issues
- Assisting the LSC Chairman and CricHQ in testing and implementing new CricHQ features in Cricket Finland competitions.

### Attributes

- Good understanding of the laws of the cricket
- Focussed
- Reliable
- Good communicator
- Able to work independently
- Loves cricket and cricket scoring
- CricHQ proficient. Preferably someone that has experience in scoring with the app.



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### **Benefits of volunteering**

- Learn new and develop existing skills through hands on experience
- Personal & professional development and/or training
- A chance to get out and have fun enjoying the traditional social scene that cricket clubs generate.
- Experiencing new challenges
- Personal satisfaction knowing you have given something back to the local community.

If you would like further information or wish to apply for this opportunity please contact:

Shaun van den Dobbelsteen  
Chairman League Sub-Committee  
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If you would like to apply, please send a cover letter describing why you would be suitable for the position along with your cv.

A suitable candidate will be named as soon as possible. Applications after January 31, 2017 will not be accepted.